

HIMADRI CREDIT & FINANCE LIMITED

CIN : L65921WB1994PLC062875

Regd. Office : 23A, Netaji Subhas Road, 8th Floor, Kolkata - 700 001

E-mail: hcfi@himadri.com website: www.himadricredit.in

Ph No: (033) 2230-4363/ 9953

**NOTICE OF 22ND ANNUAL GENERAL MEETING,
REMOTE E-VOTING AND BOOK CLOSURE**

Notice is hereby given that the 22nd Annual General Meeting of Members of the Company will be held at its Corporate Office, 8, India Exchange Place, 2nd Floor, Kolkata - 700 001 on **Wednesday, 27 September 2017 at 10:30 a.m.** to transact the business as set forth in the Notice of the Meeting dated 25 August 2017.

Notice pursuant to Section 91 of the Companies Act, 2013 is hereby given that the Register of Members and the Share Transfer books of the Company will remain closed from **20 September 2017 to 27 September 2017** (both days inclusive) for the purpose of AGM. The Company pursuant to Section 108 of the Companies, 2013 has sent the Notice of the AGM and Annual report 2016-17, electronically to those members whose e-mail IDs are registered with the Company/Depository Participant(s) and to all other members at their registered address through permitted mode on 2 September 2017. The notice as well as the Annual Report are also available on the Company's website at www.himadricredit.in

The Company has provided remote e-voting facility for voting by electronic means (e-voting) to all members for enabling them to cast their votes electronically on the resolutions proposed at the AGM. The Company has engaged services of National Securities Depository Limited (NSDL) for providing such e-voting facility and the details as required pursuant to Rule 20 (4)(v) of the Companies (Management and Administration) Rules, 2014 are given here under:

(a)	Statement that the business may be transacted by electronic means	All the businesses/resolutions as stated in the Notice calling the Annual General Meeting may be transacted through voting by electronic means.
(b)	The date and time of Commencement of remote e-voting	Commences on 23 September 2017 at 9:00 a.m. IST
(c)	The date and time of end of remote e-voting	Ends on 26 September 2017 at 5:00 p.m. IST
(d)	Cut-off date	20 September 2017
(e)	The manner in which persons who have acquired shares and become members of the Company after the dispatch of notice may obtain the login ID and password	By sending a request at NSDL evoting@nsdl.co.in and Company's Registrar & Share Transfer Agent, M/s S.K. Infosolutions Pvt. Ltd at contact@skcinfo.com or skcdilip@gmail.com
(f)	The statement that:	
a)	remote e-voting shall not be allowed beyond 5.00 pm IST on 26 September 2017;	
b)	the Company shall provide voting facility at the AGM by means of ballot Paper to those members who are present at the meeting and have not casted their votes through remote e-voting;	
c)	a member may participate in general meeting even after exercising his right to vote through remote e-voting but shall not be allowed to vote again in the general meeting;	
d)	a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on cut-off date (i.e. 20 September 2017) only shall be entitled to avail the facility of remote e-voting as well as voting at the Annual General Meeting;	
(g)	Website address of the Company, if any, and of agency where notice of the meeting is displayed	The Notice of AGM is available on the Company's Website: www.himadricredit.in and on NSDL's website: www.evoting.nsdl.com
(h)	Name, designation, address, email id and phone number of the person responsible to address the grievances connected with facility for voting by electronic means	i) Registrar and Share Transfer Agent Mr. Dilip Bhattacharya, Director, M/s S. K. Infosolutions Private Limited Email id: skcdilip@gmail.com or contact@skcinfo.com Tele-fax no. (033) 2219 6797/4815 ii) Company Secretary and Chief Financial Officer Ms. Monika Saraswat Himadri Credit & Finance Limited Email id: monika@himadri.com Telephone no. (033) 22309953/4363 Fax: 91-033-22309051

Shareholders are advised to go through the instructions for e-voting as provided with the Notice of AGM and in case of any further query(ies)/or grievances in respect of electronic voting, they may refer the Frequently Asked Questions (FAQs) and e-voting user manual of shareholders available at the download section of www.evoting.nsdl.com

By order of the Board
For Himadri Credit & Finance Limited
Sd/-
Monika Saraswat
Company Secretary & Chief Financial Officer
ACS: 29322

Place: Kolkata
Date: 4 September 2017

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